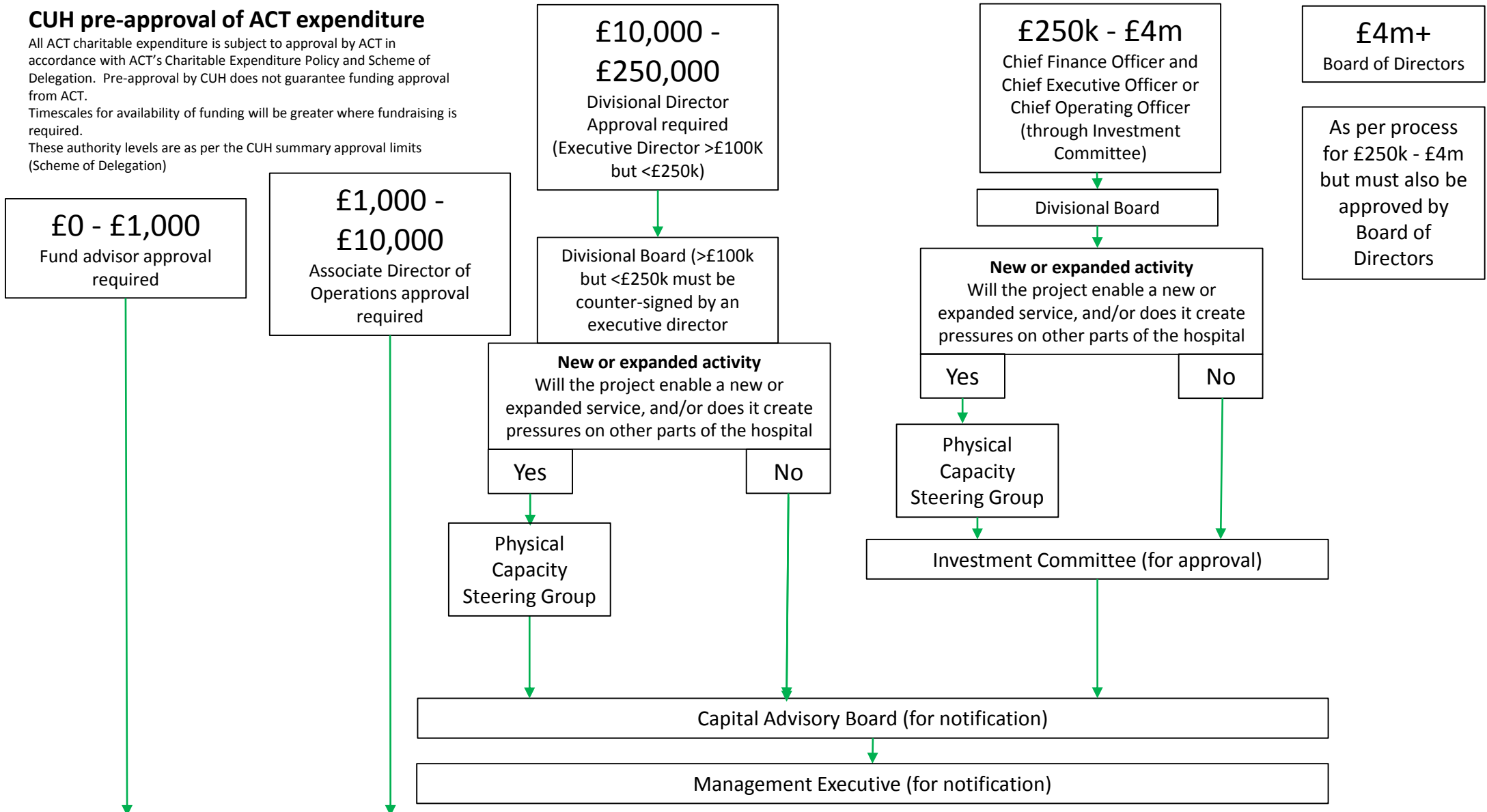


CUH pre-approval of ACT expenditure

All ACT charitable expenditure is subject to approval by ACT in accordance with ACT's Charitable Expenditure Policy and Scheme of Delegation. Pre-approval by CUH does not guarantee funding approval from ACT. Timescales for availability of funding will be greater where fundraising is required. These authority levels are as per the CUH summary approval limits (Scheme of Delegation)



P r o c e e d

subject to ACT approval

Compliance with specific requirements

It is the applicant's responsibility to ensure that the project they are seeking funding for complies with relevant compliant requirements. This includes, but is not limited to:

Arts

All project that incorporate art in any way should be discussed and endorsed by Addenbrooke's Arts prior to funding being approved.

Clinical Engineering

All medical equipment must be approved by Clinical Engineering. Evidence of clinical engineering approval will be required. Any queries should be addressed to Clinical Engineering clineng@addenbrookes.nhs.uk.

Estates and Facilities

Any project that affects the material structure of the hospital estate must be approved by the Estates and Facilities department.

Fire Safety

All projects must be compliant with CUH fire safety requirements. Evidence of fire safety compliance may be required. Any queries should be addressed to the Fire Team fireteam@addenbrookes.nhs.uk.

Infection control

All charitable expenditure must be compliant with CUH infection control requirements. Evidence of infection control compliance may be required. Any queries should be addressed to Infection Control infectioncontrol@addenbrookes.nhs.uk.

IT

All IT-related projects should be endorsed by the Chief Information Officer.

Procurement

As an independent charity, Addenbrooke's Charitable Trust is not bound by the Public Contracts Regulations 2015 (which relates to public bodies). However, we expect to see that applicants have taken reasonable steps to ensure good value for money and have sought more than one quote where this is relevant and proportionate to the project.